

Notice of Position Opening

External/Internal
Full Time

Title: Firestone School Teacher (Computer)
Posting Number: NS_98
Posting Date: October 20, 2025
Reporting to: Supervisor
Grade Level N9

Application will be accepted up to November 2, 2025

Firestone Liberia, LLC is permanently seeking **qualified and dynamic Computer Teacher** to strengthen, reinforce and replace retired exited employees of the Education Department, who are suitable for the vacancy with the requisite qualifications.

Responsibilities:

- Making Lesson Plan and teach according to the National Curriculum
- Demonstrating wiliness to improve professional skills
- Tracking students' progress for excellent performance through evaluation (classwork, assignment, test etc)
- Working with students to ensure a successful pass
- Ensuring that rules and policies are adhere to
- Attending PTA Meetings and relate to parents on their child/children progress
- Submitting periodic reports
- Performing other duties as may be assigned by the Education Department

Minimum Qualifications:

Diploma or bachelor's degree in computer

Preferred Qualification: Education, Knowledge, Skills, and abilities

- Minimum 3-5 years of working in a school environment
- Approachable, proactive, excellent oral and written communication
- Knowledgeable in teaching and evaluating students with Windows-based applications
- proficiencies in the use of Spreadsheets (Excel), Word Processing (Word), PowerPoint, and database (Access); with the use of Internet

Send resume (Max. 3 page) to:
Human Resources Department
Firestone Liberia LLC
or

FSLBHR@bfusa.com

Please reference this posting number on all documents: NS_98

10/17/25