



**Invitation for Bid**  
**Procurement of Personal Protective Equipment (PPE)**  
**IFB No. FDA-COC/NCB/001/2025**

1. The Government of Liberia through the **Chain of Custody** of the **Forestry Development Authority (FDA)** intends to apply portion of its 2025 budgetary allocation to fund eligible payment under contract for the **Procurement of Personal Protective Equipment** for the Chain of Custody Operation.
2. The Forestry Development Authority (FDA) now invites sealed bids from eligible and qualified bidders for the Procurement of **Personal Protective Equipment**

Lots No.	Description	Quantity	Delivery period
1.	Rain Gear	Assorted	Four weeks after the receipt of an approved LPO from the FDA
2.	Safety Gear	Assorted	
3.	Compass	1pc	
4.	Other Equipment	Assorted	

3. Bidding will be conducted through the National Competitive Bidding (NCB) procedures specified in the PPCA and approved by the PPCC, and are open to all bidders from Eligible Source Countries as defined in the Guidelines.
4. Interested eligible bidders may obtain further information from the **Procurement Unit Annex # 2** of the **Forestry Development Authority, Whein Town Bernard Farm, Mount Barclay, Liberia**. E-mail Address: [wynnbryant@gmail.com](mailto:wynnbryant@gmail.com) or [dracebaar@gmail.com](mailto:dracebaar@gmail.com) and inspect the Bidding Documents on working days from 9:00 AM to 3:00PM at the Forestry Development Authority, Procurement Unit, Whein Town, Mount Barclay.
5. Qualifications requirements include:
  - a. **Valid Tax Clearance Certificate**
  - b. **Valid Business Registration Form with Business Activity Code G-4773**
  - c. **PPCC Certification of Registration**
  - d. **Past performance records including the names and contact numbers of at least five clients.**
  - e. **Bid Securing Declaration**
6. A complete set of Bidding document in English may be pickup by interested Bidders Upon the submission of a written application to the address below.
7. Bid must be delivered to the address below on or before **July 15, 2025 at 1:00 PM**. Bids shall be valid for a period of **90** days after the deadline of Bid submission. All Bids must

be accompanied by a **Bid-Securing Declaration**. Late Bid will be rejected. Tenders will be opened in the presence of the Bidders' representatives who chooses to attend at the address below at **1:00 PM, July 15, 2025**

8. The addresses referred above regarding bids submission and opening are:

**Address for Bid Submission**

***The Procurement Unit***

***Forestry Development Authority***

***Annex # 2***

***Whein Town, Bernard Farm***

**Address for Bid Opening**

***Annex # 1 Conference Room***

***Forestry Development Authority***

***Whein Town, Bernard Farm***

Signed: \_\_\_\_\_

Wynn G. Bryant

**Manager, Procurement Unit  
Forestry Development Authority**

Approved: \_\_\_\_\_

Hon: Victor W. Kpaiseh

**Deputy Managing Director Administration/Finance**



## Invitation for Bid

### Procurement of Stationery (IFB NO. FDA-COC/SBA/NCB/003/2025)

1. The Government of Liberia through the **Chain of Custody** of the **Forestry Development Authority** intends to apply portion of its 2025 budgetary allocation to fund eligible payment under contract for the Procurement of Stationery for the **Chain of Custody Operation**.
2. The **Forestry Development Authority** now invites sealed bids from eligible bidders for the supply of Stationery.

Lots No.	Description	Quantity	Delivery period
1	Other Stationery Items	Assorted	Four weeks after the receipt of an approved LPO from the FDA
2	Cartridges	Assorted	Four weeks after the receipt of an approved LPO from the FDA

3. Bidding will be conducted through the National Competitive Bidding (NCB) procedures specified in the PPCA and approved by the PPCC, and are open to all bidders from Eligible Source Countries as defined in the Guidelines.
4. Interested eligible bidders may obtain further information from the **Procurement Unit Annex # 2** of the **Forestry Development Authority, Whein Town Bernard Farm, Mount Barclay, Liberia**. Emile: [wynnbryant@gmail.com](mailto:wynnbryant@gmail.com) and [dracebaar@gmail.com](mailto:dracebaar@gmail.com) and inspect the Bidding Documents on working days from 9:00 AM to 3:00PM at the Forestry Development Authority, Procurement Unit, Whein Town, Mount Barclay.
5. Qualifications requirements include:
  - a. **Valid Tax Clearance Certificate**
  - b. **Valid Business Registration Form with Business Activity Code G-4761**
  - c. **PPCC Certification of Registration**
  - d. **Past performance records including the names and contact numbers of at least five clients.**
  - e. **Bid Securing Declaration**
6. A complete set of Bidding document in English may be pickup by interested Bidders Upon the submission of a written application to the address below.
7. Bid must be delivered to the address below on or before **July 15, 2025 at 1:00 PM**. Bids shall be valid for a period of **90** days after the deadline of Bid submission. All Bids must be accompanied by a **Bid Securing Declaration**. Late Bid will be rejected. Tenders will be opened in the presence of the Bidders' representatives who chooses to attend at the address below at **1:00 PM, July 15, 2025**

8. The addresses referred above regarding bids submission and opening are:

**Address for Bid Submission**  
***The Procurement Unit***  
***Forestry Development Authority***  
***Annex # 2***  
***Whein Town, Bernard Farm***

**Address for Bid Opening**  
***Annex # 1 Conference Room***  
***Forestry Development Authority***  
***Whein Town, Bernard Farm***

Signed: \_\_\_\_\_

Wynn G. Bryant  
**Manager, Procurement Unit**  
**Forestry Development Authority**

Approved: \_\_\_\_\_

Hon. Victor W. Kpiaseh  
**Deputy Managing Director Administration/Finance**