



REQUEST FOR QUOTATION: PROCUREMENT OF LAPTOPS
Reference Number: 4978

Monday, February 16, 2026

Dear _____ :

Jhpiego is an international non-profit organization affiliated with Johns Hopkins University headquartered in Baltimore, Maryland, USA. For more than 40 years and in over 155 countries, Jhpiego has been a global leader in improving health care in developing countries and trains health professionals to prevent the needless deaths of women and their families. Jhpiego has been working in Liberia since 2008 and works closely with the Ministry of Health (MOH) in Liberia for building capacity in providing quality health services to the Liberian population.

1. *Jhpiego Liberia* intends to procure the goods for which detailed descriptions are provided for below:

Item No.	Description	Specification	Unit Measure	of	Quantity
1	Laptops and backpacks	Windows 11 OS, screen size: 14" - 15", hard drive 512GB - 1TB, processor: Intel® Core™, i7, CPU 2.30GHz, RAM 16GB, Wi-Fi, BT USB, HDMI 3, with Office Suite (details in bidding document)	each		18
2	Printers	All-in-One, Laser jet, Black & white and color (details in bidding document)	each		15

2. You are invited to submit your price quotation in a pro forma invoice format for the supply of the items listed in Annex 1 of this RFQ by COB, **February 25, 2026**
3. **Please send an email to rkiawoin@jhpiego.org and bmoore@jhpiego.org to request a full bidding document.**
 - Kindly note that evaluation will be based on price
 - Technical Specification provided as specified
 - Proof of Business ownership (e.g Valid Business Registration)
 - Tax compliance evidence

Currency	USD
Delivery expected	1-2 weeks after acceptance of purchase order.
Warranty	1 year
Quotation Validity	90 days
Quotations submitted via:	LR-Procurement@jhpiego.org

4. All quotes must be submitted in PDF via LR-Procurement@jhpiego.org.
5. All requests for clarifications can be directed to LR-Procurement@jhpiego.org or call 0777556806.