



## President's Young Professionals Program (PYPP)

### 13<sup>th</sup> Regular Recruitment Announcement

*Call for Applications - Thursday, August 1, 2024*

*Deadline Saturday, November 30, 2024*

The President's Young Professionals Program (PYPP), in collaboration with the Civil Service Agency (CSA), is pleased to announce to the public that its **13<sup>th</sup> Regular Recruitment** exercise is hereby opened. Twenty (20) exceptionally talented recent university graduates from any discipline will be selected to form part of the 13th Cohort (Class XIII). Accordingly, PYPP will accept applications from **Thursday, August 1, 2024 to Saturday, November 30, 2024.**

Qualified applicants should have a reasonable mix of the following criteria:

1. History of service to community or school through involvement in extracurricular activities;
2. Law-abiding Liberian national who is not older than 35 years as of December 31, 2024;
3. Must be a Liberian national with a current National Identification Number (NIN);
4. Must have a clean record verified by a criminal record check;
5. Recent (up to 3 years) college/university graduate **with 1<sup>st</sup> degree in any discipline and a cumulative grade point average of at least 3.00;**
6. Strong written and verbal (English) communication skills;
7. Friendly, patient, fast learner, self-starter, resourceful, organized, and able to work under pressure in a fast-paced professional working environment and a strong team player;
8. Punctual and reliable with a commitment to learning and self-improvement; and
9. Basic understanding of working with Microsoft Office applications.

**To apply**, interested applicants meeting the above criteria should submit the following in a complete application package to [apply@pyppliberia.com](mailto:apply@pyppliberia.com) :

1. Current CV/Resume (1-2 Pages);
2. Scanned copy of recent passport-size photo;
3. Scanned copy of recent Police clearance (not older than six months);
4. Scanned copy of current National Identification Card;
5. Scanned copy of the most recent college/university original transcript or original letter of attestation indicating the grade point average (GPA);
6. Scanned copy of three (3) letters of recommendation: one each (Professional, Academic & Community); and
7. A letter of motivation answering the following question in (500 words maximum): **“Why are you interested in public service and how does it fit into your personal and professional goals?”**

**Only shortlisted applicants will be contacted and invited to sit the PYPP written, Computer aptitude and CSA tests. Shortlisted applicants from the tests will be invited to sit group and individual interviews. Finalists will be required to provide original transcripts and other documents.**

### **Females and persons with disability are especially encouraged to apply!**

Submit complete application package by email to: [apply@pyppliberia.com](mailto:apply@pyppliberia.com) for the attention of **Ciata Stevens d'Almeida, Executive Director**, President's Young Professionals Program (PYPP), Airfield-Sinkor New Road, Shark's Junction, Monrovia, Liberia **on or before November 30, 2024. Applications submitted after the deadline will not be processed.**

All interested applicants are invited to attend the monthly virtual PYPP Open House Sessions on the recruitment processes, procedures and expectations. Follow our website: ([www.pyppliberia.com](http://www.pyppliberia.com)) and our Facebook page for more information on the sessions. *For more information, email: [info@pyppliberia.com](mailto:info@pyppliberia.com) or call 0881717281 / 0776466974 between the hours of 9am – 5pm weekdays.*

Signed: **PYPP RECRUITMENT TEAM**

**August 1, 2024**