

SCOPE OF WORK
Liberia Civil Society Activity (CSA)
Senior Policy Advisor - Human Rights

Project Background:

The Liberia Civil Society Activity (CSA) aims to strengthen Liberians' ability to advocate for policy reforms, policy implementation, and service delivery improvements through multi-stakeholder coalitions that build feedback loops among the Government of Liberia (GOL), civil society organizations (CSOs), and citizens.

Position Description:

The Senior Policy Advisor (Human Rights) will lead and oversee human rights coalition grantee activities under Objectives 1 and 2 with support from Chief of Party, the Education and Health Senior Policy Advisors, Regional Coordinators, Capacity Development Officer and Private Sector Engagement Specialist. S/he will work with coalition members to design and implement advocacy and service delivery improvement strategies and provide technical guidance and the delivery of CSA human rights coalition grants and in-kind grants to GOL institutions.

Responsibilities:

- Lead Objectives 1 and 2(human rights) with support from the Chief of Party, the Education and Health Senior Policy Advisors, regional coordinators, capacity development officer and private sector engagement specialist.
- Guide coalition members to co-design and implement advocacy and service delivery improvement strategies and monitor them based on ongoing problem analysis.
- Assist Monrovia-based coalition members to develop partnership expansion strategies, outlining plans to expand their work to county and community levels, advocate on behalf of grassroots organizations, and become sources of local technical assistance.
- Work with coalitions to develop tailored strategies aimed at communicating key reform challenges and successes to citizens.
- Responsible for identifying and overseeing the work of short-term experts, in coordination with the appropriate CSA staff.

Reports to: This position reports to the Chief of Party.

Minimum Qualifications:

- Minimum bachelor's level degree in public policy, law, business administration, economics, public administration, international development, or another relevant field is required.

- Ten (10) years of international development experience working in governance, human rights and/or civil society strengthening sectors preferred.
- Significant experience in managing USAID-funded projects; demonstrated knowledge of USAID policies and regulations.
- Demonstrated experience designing, managing, and implementing a complex civil society capacity building, coalition building, policy advocacy, citizen engagement, and/or accountability programs.
- Technical expertise in policy advocacy, participatory policy development, and legislative processes is preferred.
- Experience in monitoring and evaluation is preferred.
- A track record successfully collaborating with USAID or other donor counterparts.
- Familiarity with USAID grants under contract management procedures is preferred.
- Proven networking, facilitation, and negotiation skills and experience working with senior level government officials.
- Ability to establish strong working relationships with civil society, government officials, civic leaders, media, private sector representatives, and international donors.
- Demonstrated experience working effectively with and building capacity of diverse teams and building partnerships.
- Excellent verbal and written communication skills in English; and
- Previous work experience in Liberia/West Africa preferred.

How to Apply: All interested candidates should submit application via the link below:
<https://fs23.formsite.com/OLJTgx/jgbn4nzajg/index>

Deadline for submitting applications is November 3, 2024 at 5:00 PM Liberian Time.

USAID Liberia CSA values diversity and inclusion and strongly encourages women and persons from marginalized groups to apply.