

JOB VACANCY

Position Title: Drilling Operations Coordinator

Duty Station: Nimba County

Reports To: WASH Program Manager

Contract Duration: April – December 2025

MISSION STATEMENT

Samaritan's Purse is a nondenominational evangelical Christian organization providing spiritual and physical aid to hurting people around the world. Since 1970, Samaritan's Purse has helped meet the needs of people who are victims of war, poverty, natural disasters, disease, and famine with the purpose of sharing God's love through His Son, Jesus Christ. The organization serves the Church worldwide to promote the Gospel of the Lord Jesus Christ.

JOB SUMMARY

The Samaritan's Purse (SP) WASH Program is starting a new Water, Sanitation, and Hygiene (WASH) program in Nimba County, targeting communities and institutions to reduce the incidence of waterborne and hygiene-related diseases and improve access. The Drilling Operations coordinator's main responsibilities will be planning, organizing, and managing resources of the overall drilling operation, water quality test, pump installation, and borehole siting. The coordinator will also be responsible for coordinating and leading community mobilization in line with the drilling activities and submitting regular reports on the work being completed.

DETAILED RESPONSIBILITIES AND TASKS

Maintains a personal, active relationship with Jesus Christ and is a consistent witness for Jesus Christ.

Leadership and Team Management:

- Lead, manage, and coordinate the drilling team's activities in the field, ensuring that all team members work effectively and safely.
- Provide technical guidance and support to the drilling team, fostering a collaborative and productive work environment.
- Oversee the daily operations of the drilling team, ensuring compliance with safety protocols and project guidelines.

Supervision of Drilling Operations:

- Supervise the preparation of borehole logs during drilling, ensuring accurate and comprehensive documentation.
- Select appropriate drilling fluids to enhance drilling efficiency and maintain borehole stability.
- Oversee the construction and development of wells, ensuring adherence to quality standards and project specifications

Resource Management and Accountability:

- Develop and implement tools for monitoring materials, fuel supplies, and consumption during drilling operations to ensure transparency and accountability.
- Monitor daily drilling expenditures to optimize cost efficiency and reduce wastage.
- Ensure the efficient handling and maintenance of all field equipment and vehicles, maintaining them in good working condition and minimizing downtime.

Quality Assurance and Standards Compliance:

- Ensure all drilling and construction activities conform to Samaritan's Purse quality standards and safety regulations.
- Maintain vehicle and equipment maintenance service schedules, identifying resource needs and allocating resources accordingly.
- Regularly review and update standard operating procedures to improve efficiency and safety in drilling operations.

Reporting and Documentation:

- Assist in preparing and presenting monthly, quarterly, annual, and other technical reports as required by the Program Manager.
- Ensure accurate and timely documentation of all drilling activities, including site assessments, drilling logs, and project progress reports.

Relationship Management:

- Maintain effective and positive working relationships with team members, communities, churches, and other stakeholders.
- Foster a cooperative and supportive team environment, working collaboratively with diverse people.
- Represent Samaritan's Purse in meetings and interactions with local authorities, community/church leaders, and other partners.

Site Selection:

- Support in interpreting geophysical data to aid in identifying and selecting suitable sites for drilling operations.
- Use geophysical data to inform and develop cost-effective drilling plans, optimizing resource use and reducing project costs.
- Lead the site selection team to ensure that drilling operations are aligned with the most promising and sustainable locations, enhancing the success rate of drilling projects

Other

- Be willing to travel through rough terrain, possibly on a motorbike, to reach remote communities.
- Attend daily morning devotions and participate in prayer support for the ministry, its donors, and volunteers.
- Maintain a strong Christian witness to colleagues, vendors, charitable beneficiaries, and the general public.
- With a generous and serving spirit, perform all other tasks & responsibilities assigned for the benefit of SP.



QUALIFICATIONS

To perform this job successfully, an individual must **maintain a personal relationship with and be a consistent witness for Jesus Christ**, as well as able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.

- Ability to travel to field sites and stay there for extended periods.
- Excellent planning, organizational and communication skills.
- Above average communication skills- both verbal and written.
- Proficiency in Microsoft Office, including Word, PowerPoint, and Excel.
- Works well in a diverse team and a pressured environment; flexibility and adaptability.
- Cheerful, diplomatic, encourager, and concerned for the spiritual well-being of the team.
- Spiritual maturity; ability to keep the focus of work on the overall goal of sharing the gospel.
- Ability to communicate and interact well with people of different educational, linguistic, cultural, and socio-economic backgrounds.
- Strong relational skills and financial management experience preferred.
- Proven management and leadership experience.
- Ability to work alongside other partners, including churches, NGOs, and government departments.
- Flexibility and patience regarding partner activities.
- Ability to write reports and proposals.

EDUCATION and/or EXPERIENCE

- Degree/diploma in Geology, hydrogeology, or hydraulic engineering
- Two years' experience working in drilling, preferably manual drilling technologies/village drilling
- Experience working for an NGO preferred

How to apply: Interested applicants should send CVs and cover letter to Samaritan's Purse Office ELWA Compound, Monrovia: HR Manager alternatively, by email to: SPLiberiaHR@samaritan.org Deadline for submission of all applications is Friday, March 21, 2025 at 4:00pm. Only short-listed applicants will be contacted.